

Standard Terms and Conditions

Registration and confirmation

Registrations shall only be valid subject to the actual availability of capacity. Registration for all booked event components shall become binding when a written invoice/confirmation of booking is issued.

This can also be used as an invoice for submission to the tax office.

The rate of value-added tax can vary depending on the event organizer and the type of event.

You will find information on how this on the respective invoice.

Fees

The fees for the scientific program, including workshops, further-training programs, etc., shall be charged in the name and for the account of *boeld communication GmbH* and include the valid statutory rate of value-added tax, currently 19%.

The fees for the supporting program shall be charged in the name and for the account of *boeld communication GmbH* and include the valid statutory rate of value-added tax, currently 19%.

When a booking is carried out online, all fees shall fall due immediately on registration and must be paid using one of the payment systems offered.

In the case of events with manual registration, the fee shall fall due immediately on receipt of the confirmation of registration/invoice.

Included services

The fee for the scientific program shall be deemed to cover only the right to attend said scientific program, unless a further service is explicitly mentioned. Where applicable, additional fees shall be charged for workshops, training and supporting programs.

Cancellation and rebooking

A fee of €50 shall be payable on principle if the complete registration is cancelled. This shall also apply to cancellation of an accidental "double booking".

In the event of the cancellation of the complete registration or partial cancellation less than 21 days before the start of the event, 50% of the participation fee shall be charged (at least €50 for a complete cancellation).

Cancellation of participation less than seven days before an event, and non-appearance at the event, shall explicitly not exempt the person from the obligation to pay the participation fees stipulated on the registration form or any other costs mentioned there. The fee for cancellation therefore amounts to 100%.

All cancellations and rebookings must be made in writing.

Minimum number of participants

Capacity is limited for all events.

Some programs require a minimum number of participants.

Such a program element can be cancelled at short notice if the minimum number of participants is not reached. All fees that have been paid for it will then be refunded in full.

Force majeure, exclusion of liability

With the exception of essential obligations resulting from this contractual relationship, *boeld communication* shall be liable – for itself, its subcontractors, vicarious agents and executive bodies – only for damage that demonstrably represents an intentional or grossly negligent breach of duty within the context of what is reasonably foreseeable. Similarly, no liability shall be accepted if the event begins late, ends early, or is cancelled completely due to *force majeure* or for other reasons for which *boeld communication* is not responsible. *Boeld communication* shall assume no liability for consequential damage caused by possibly flawed and/or incomplete written and/or oral information provided by speakers and/or organizers.

Hotel reservation, exclusion of liability

The company *boeld communication* acts only as an agent when hotel reservations are made via *boeld communication*'s registration procedure. Any rebooking/cancellations must be made directly with the hotel. The respective hotel's cancellation conditions shall apply.

Limitation of liability

boeld communication GmbH is committed to conscientious preparation and careful selection and monitoring of all service providers according to the due diligence of a prudent businessman.

boeld communication's liability shall be limited to compensating the damage that is foreseeable for the type of service provided and typical of this kind of contract.

Boeld communication acts only as an agent for the program offered by the organizer and therefore assumes no liability. The respective service provider shall be solely liable for the provision of the services booked and for any defects in the services provided. You participate in the activities of the evening programme at your own risk.

Applicable law, place of performance and venue

This agreement and the entire legal relationship between the contracting parties shall be subject to the law of the Federal Republic of Germany.

The exclusive venue for the settlement of any and all disputes relating directly or indirectly to this contract shall – where permissible – be the Munich Local Court (*AmtsgerichtMünchen*) or Munich Regional Court I (*LandgerichtMünchen I*), irrespective of which of the two contractual parties brings the action.

Use and storage of data

The data you provide will be used by *boeld communication GmbH* exclusively for the execution of the contract and/or for sending invitations to events. Your personal data will not be passed on to third parties without your explicit consent. At any time and without giving reasons, you can receive information at no charge about your data that is stored with us; you can have it blocked, corrected or deleted at any time. You can also revoke the consent you have given to us to use the data at any time without giving reasons.